Wedding Catering Quote

Saffron Table Catering & Events · Weddings & celebrations

YOUR LOGO

QUOTE PREPARED FOR

Grace Mitchell
Riverside Hall, Portland

Quote no. CAT-2026-0141 | Issued 11/12/2026 | Valid 30 days

ABOUT THE JOB

Event: Wedding reception - buffet dinner
Guests: 120 adults
Event date: Saturday, May 16, 2026
Service hours: 6:00 pm - 11:00 pm

#	Service	Qty	Rate	Amount
1	Buffet dinner menu (3 mains, 4 sides, salad)	120 guest	$38.00	$4,560.00
2	Canapes on arrival (4 pieces)	120 guest	$9.00	$1,080.00
3	Dessert table & wedding cake cutting	120 guest	$7.00	$840.00
4	Soft drinks & coffee station	120 guest	$4.50	$540.00
5	Service staff (6 servers x 6 hrs)	36 hour	$28.00	$1,008.00
6	Linen, tableware & glassware hire	120 guest	$6.00	$720.00
7	Delivery, setup & cleanup	1 event	$350.00	$350.00

MENU SELECTION

Course	Menu
Canapés	Smoked salmon blini, caprese skewers, mushroom tartlets
Mains	Herb roast chicken, braised short rib, wild mushroom risotto (V)
Sides	Garlic potatoes, seasonal greens, honey carrots, breads
Salad	Mixed leaves with citrus vinaigrette
Dessert	Wedding cake service + chocolate mousse cups

Subtotal	$9,098.00
Tax (8%)	$727.84
TOTAL	**$9,825.84**

TERMS & CONDITIONS

- Final guest numbers due 14 days before the event.
- 30% non-refundable deposit to reserve the date; balance 7 days prior.
- 18% service charge applies to food and beverage; gratuity at your discretion.
- Menu prices are guaranteed for events booked within 90 days.

Customer signature

Date